

**FIRE COMMISSION MEETING MINUTES
OF THE
BRISTOL KENDALL FIRE PROTECTION DISTRICT
KENDALL COUNTY, ILLINOIS
HELD IN THE TRAINING ROOM, 2ND FLOOR
103 E. BEAVER STREET, YORKVILLE, IL 60560
THURSDAY, MARCH 9, 2021**

Call Meeting to Order Determination of Quorum - Board Chairman

The meeting was called to order by Chairman Brian Berkey at 5:02 p.m. In attendance were Fire Commissioners Brian Berkey, Mark Hoffert and Robert Wunsch, Chief Bateman., Deputy Chief Lindblom, A/C Fairfield, A/C Messersmith, FF/PM Ryan Cihak, FF/PM Audrey Enlow and FF/PM Jason Mapolo were also in attendance.

Minutes of the January 28, 2021 Special Meeting - Approve

A motion was made by Chairman Berkey to approve the January 28, 2021 Fire Commission Meeting Minutes. Seconded by Commissioner Hoffert.

Comments from the Public - Board Chairman

There were no comments from the public.

Conditional Offer of Employment Update

Chief Bateman advised the Conditional Offer of Employment letter with the Initial Employment Agreement was mailed. All Agreements but one were returned.

Hiring Update

Chief Bateman advised background checks and physicals are being completed on 12 candidates.

Swearing-in Ceremony Date and Location

Chief Bateman advised the Swearing-in Ceremony will be held on Saturday, April 3, 2021 at the Yorkville Middle School. It was Board consensus to hold the ceremony at 1:00 p.m. Commissioner Hoffert advised he would be glad to participate in the Administration of Oaths.

Review Applications Received for the New Eligibility List

Chief Bateman advised 33 new applications were received. 20 were BKFPD member and 4 applicants are still in paramedic school. They can take a pass for the first offer and can be left on the eligibility list in hopes they will be eligible for a FF/PM full-time position. 4 BKFPD applicants are over the age of 35. The State Statute allows them to test since they've been members of the department for 5 years prior to the first test given in October of 2020.

A motion was made by Commissioner Hoffert to approve the applicants to be placed on the new eligibility list. Seconded by Commissioner Wunsch.

Send Out Letters to Applicants of Test Dates and Time

Chief Bateman requested approval to send out letters to the applicants informing them of the written test and time.

Chairman Berkey made a motion to approve permission to send out the letters with the testing date and time. Commissioner Hoffert seconded the motion. Motion carried.

Written Test Date March 23, 2021 - 1830 hrs. at Fire Station 1

Chief Bateman advised the written test will be March 23, 2021 at 1830 hours at Station 1.

Physical Ability Test Date March 27, 2021 - 0800 hrs. at Fire Station 1

Chief Bateman advised the Physical Ability test on March 27, 2021 at 0800 hours if they don't have their CPAP.

Oral Interviews Date and Time TBD

Chief Bateman commented that he felt RMA did a nice job with the oral interviews the last time and requested permission to contact them to conduct the next round of interviews in early April of 2021.

Chairman Berkey requested Board approval to have RMA conduct the interviews as this was not approved at the last meeting.

Chairman Berkey made a motion to approve RMA to conduct the interviews. Commissioner Wunsch seconded the motion. Motion carried.

Chairman Berkey made a motion to approve the date and time of April 13, 2021 starting at 5:15p to conduct the interviews. Commissioner Hoffert seconded the motion. Motion carried.

Comments from the Public - Board Chairman

There were no comments from the public.

Next Fire Commission Meeting

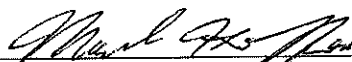
The next Fire Commission Meeting is scheduled for April 20, 2021 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560

Chairman Berkey moved to adjourn the Fire Commission Meeting. Seconded by Commissioner Wunsch.

The Fire Commission Special Meeting adjourned at 5:28p.m.

Minutes Approved and Accepted:

Chairman Brian Berkey


Secretary Mark Hoffert